

CBI CODE OF CONDUCT: FOR SUPPLIERS

The CBI Supplier Code of Conduct defines the basic standard of requirements that all suppliers to the CBI should adhere to. Stakeholders should comply with all parts of the Code or have plans underway to adhere to the Code in the near future. Where a supplier is unable to meet any of the obligations outlined below, they should inform their CBI contact of this. Suppliers of the CBI must agree to the following:

1. Legal Compliance

- 1.1. Agree to adhere to all relevant regulations and legislation.
- 1.2. To notify the CBI of any past convictions upheld against your company or ongoing court or criminal investigations into your business.

2. Environmental & Sustainability

- 2.1. Maintain a documented environmental and sustainability policy that makes an effort to record, track and address issues relating to carbon emissions, recycling and sustainability.
- 2.2. Adhere to all local and national legislation on environmental protection.

3. Operating Practices

- 3.1. **Anti-bribery:** Not engage in any form of corruption or bribery and at no point offer any form of bribe or inappropriate hospitality to your CBI contact.
- 3.2. **Money laundering:** Where appropriate, have taken measures to ensure their business is not being used for any purposes related to money laundering.
- 3.3. **Approach to taxation:** Commit to paying taxes, not engaging in tax avoidance and having a transparent relationship with HMRC.
- 3.4. **Anti-Modern Slavery:** Have conducted a review of your business to assess the risk from modern slavery and actions taken to reduce this.
- 3.5. **Data protection and privacy:** Comply fully with GDPR and handle all data passed from the CBI in line with the CBI and your own data handling policy and ensure this information is used only for legitimate and intended purposes.
- 3.6. **Conflicts of interest:** Notify the CBI where there is a possible conflict of interest in the business relationship with the CBI or a CBI employee.

4. Wider Supply Chains

- 4.1. Make a reasonable effort to ensure that their wider supply chain adheres to the Modern Slavery Act.
- 4.2. Ensure that where applicable your wider supply chain adheres to the above Code, or any similar Code of Conduct that you might have formed for your own suppliers.